

## Meeting of the Southern NSW Local Health District Board No. 2022/5

Date: Thursday, 5 May 2022

Time: 10am – 1pm

Venue: Crookwell Hospital / Peppertree Lodge, Queanbeyan Hospital Campus

# Minutes for disclosure

### In Attendance

Dr Allan Hawke AC, Board Chair	Margaret Bennett, Chief Executive
Beth Hoskins, Deputy Chair	Fiona Renshaw, Executive Director Operations
Leanne Barnes OAM PSM, Board Member	Virginia Boyd, District Director People and Wellbeing (TC)
Terry Clout PSM, Board Member	Sarah Wallace, Director Finance and Performance
Dr Ken Crofts, Board Member	Alison Broadbent, Director Clinical Governance
Narelle Davis, Board Member (TC)	Lou Fox, Acting General Manager Coastal Network/COVID-19 Coordinator (TC)
Pru Goward, Board Member	Eddie Gacitua, Acting District Director Integrated Care
Dr Duncan MacKinnon, Board Member (TC)	Sarah Galton, General Manager Corporate Services
Lana Callaghan, Board Member	Julie Mooney, Director Nursing, Midwifery and Strategic Projects
	Jenny Spain, Director Governance, Risk and Audit (TC)
(TC) – Attendance via teleconference	Dr Liz Mullins, District Director Medical Services (TC)
	Damien Eggleton, Director Mental Health Alcohol and Other Drugs
	Brian Bonham, General Manager Tablelands Network

### Apologies

Geoffrey Kettle, Board Member  
Margaret Lyons, Board Member  
Dr Judy Toman, Chair Medical Staff Executive Council

### Secretariat

Karen Clark, Executive Officer

<b>Item 1</b>	<b>Welcome and Apologies</b>
<b>Item 1.1</b>	<b>Welcome</b>

The meeting was declared open at 10.05am. The Chair acknowledged the traditional custodians of the land.

The Chair acknowledged the resignation of Board Member Pru Goward, effective 7 May 2022 and thanked Pru for her valuable contribution.

The Chair also noted International Nurses Day, and International Midwives Day and celebrations of these important dates being held across the LHD.

#### **Item 1.2 Conflict of Interest Declarations**

Minor updates were noted.

#### **Item 2 Confirmation of Previous Minutes**

##### **Item 2.1 Confirmation of Minutes of Meeting on 7 April 2022**

The Minutes of the Board meeting held on 7 April 2022 were accepted as a true and accurate record.

##### **Item 2.2 Minutes for Disclosure of 7 April 2022**

The Minutes for disclosure of the Board meeting held on 7 April 2022 were accepted as a true and accurate record.

#### **Item 3 Actions from Previous Meetings**

##### **Item 3.1 Action List**

The Board reviewed the outstanding action list.

#### **Item 4 Leadership**

##### **Item 4.1 Chief Executive Report**

The CE provided an overview of key LHD issues including the focus on strategies to achieve agreed EOY budget position and activity and performance scrutiny.

The CE noted the NSW Health Climate Risk and Net Zero position statement. A Board Member noted work being undertaken by the Canberra Region Joint Organisation (CRJO) on climate risk assessment and suggested making contact to seek access to LGA information.

A Board member noted a Sustainability presentation at the 2022 Board Conference and the importance of health facility location. The CE advised that both Health Infrastructure (HI) and the Eurobodalla Project User Group had considered the location of the new Eurobodalla Hospital to ensure it met NSW Health requirements.

The CE provided a Bombala/Delegate MPS update on provision of an enhanced range of primary and community based services at Delegate. The ability to staff the Residential Age Care service at the Delegate MPS remains a challenge, with the service currently reliant on the availability of agency staff. The planned enhancement of community-based services will be progressed in consultation with the community and staff.

The Cooma negative pressure room was discussed. An alternative space will be created following the conclusion of the current capital works.

The CE also tabled the League Table for March 2022 and detailed the system pressures affecting the whole of NSW Health. The Ministry have asked Health Districts to focus on Transfer of Care and Elective Surgery

##### **Item 4.2 Board Chair update**

The Chair noted the status of performance and activity across the State. Concern at daily COVID-19 rates not receiving the same level of community focus and noting the ongoing impact of COVID on return to Business as Usual.

#### **Item 5 Accountability**

<b>Item 5.1</b>	<b>Medical and Dental Appointments Advisory Committee</b>
	No April meeting was held.
<b>Item 5.2</b>	<b>Health Care Quality Committee (HCQC)</b>
	No April meeting.
<b>Item 5.3</b>	<b>Audit and Risk Committee Meeting</b>
	Noted.
<b>Item 5.4</b>	<b>Performance Committee</b>
	Noted.
<b>Item 5.5</b>	<b>People and Wellbeing Committee</b>
	No April meeting was held.
<b>Item 5.6</b>	<b>Community Engagement Committee</b>
	No April meeting was held.
<b>Item 5.7</b>	<b>Aboriginal Health Committee report and minutes</b>
	No April meeting.
<b>Item 5.8</b>	<b>Finance and Recovery report</b>
	Noted.
<b>Item 6</b>	<b>For Discussion / Endorsement</b>
<b>Item 6.1</b>	<b>Action item 66/2021 - Summary of Reviews undertaken or currently being progressed in the Southern NSW Local Health District in 2020- 2021</b>
	The Board noted the briefing provided by EDO which detailed reviews completed and underway.
<b>Item 6.2</b>	<b>Action 67/2021 – An update on the medical imaging contract negotiations to be provided and a request for compensation made, should the contract deliver planned efficiency savings</b>
	The Board noted the briefing provided by GMC.
<b>Item 6.3</b>	<b>Action 17/2022 - Mandatory training action plan, particularly for fire safety training and general Workplace Health and safety results</b>
	Noted. The Board noted and endorsed the structure provided.
<b>Item 6.4</b>	<b>Updated Board Subcommittee composition</b>
	The updated composition was noted and endorsed. The CE noted a meeting planned for 10 May with NOUS to commence planning for the Board review.
<b>Item 7</b>	<b>Presentations</b>
<b>Item 7.1</b>	<b>Patient story</b>
	A Patient Story detailing a patient’s Coastal Network Telestroke journey was noted by the Board.
<b>Item 7.2</b>	<b>Accreditation preparedness update</b>
	DDCG provided an update on accreditation. Accreditation updates will continue to be provided at each Board meeting.
<b>Item 7.3</b>	<b>COVID-19 Update</b>
	A/GM (C) provided a COVID-19 update. Case numbers are currently at 200-500/day. Furloughed staff numbers have dropped following changes to isolation rules. Outbreaks in hospitals continue, with processes in place to manage. Concern at COVID-19 spread across aged care facilities, which is a Statewide issue.

A vaccination update was provided. Vaccination rate information has been shared with Local Government Areas. The LHD continue the push to ensure vaccination boosters are taken up, particularly for vulnerable communities.

<b>Item 8</b>	<b>For Information Only</b>
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<b>Item 8.1</b>	<b>Board Correspondence summary</b>
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Noted.

<b>Item 8.2</b>	<b>Action 16/2022 - Send Board the Minister Taylor and Tuckerman meeting briefing as submitted to MOH</b>
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Sent to Board Members 8 April 2022.

<b>Item 8.3</b>	<b>Action 25/2022 – Set up and advise process for VMO staff to achieve mandatory training requirements</b>
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Noted.

<b>Item 8.4</b>	<b>Ministry Board report – October to December 2021</b>
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The Board noted the Local Health District and Speciality Health Network Board Report for October to December 2021. This includes a subset of KPI's selected to provide an overview of performance at both District and facility level.

Performance and Activity updates will be included on the Board agenda as a standing agenda item.

<b>Item 8.5</b>	<b>Action 04/2022 – Overview of the New Street Service and Safewayz program</b>
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Noted.

<b>Item 8.6</b>	<b>Sustainability Action Plan update</b>
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Noted.

<b>Item 8.7</b>	<b>LGBTQI+ Plan development update</b>
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Noted.

<b>Item 8.8</b>	<b>Action Item 26/2022 – Staff newsletter to include ‘small acts of kindness’ video clip</b>
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Noted.

<b>Item 8.9</b>	<b>Action Item 03/2022 – Asset liability update</b>
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Noted.

<b>Item 9</b>	<b>Business without notice</b>
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Winter planning was discussed, with a summary of the Winter Plan to be provided to the June Board meeting.

DMHAOD advised that two LHD staff have been deployed to Northern NSW LHD to support the LHD's Mental Health Disaster Recovery.

<b>Item 10</b>	<b>Meeting Close</b>
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The meeting closed at 11.40am

**Date of Next Meeting:** Thursday, 2 June 2022 at Batemans Bay Hospital



Dr Allan Hawke, AC

Accepted as a true and accurate record of the Board Meeting held 5 May 2022  
2 June 2022