

## Meeting of the Southern NSW Local Health District Board No. 2022/6

Date: Thursday, 2 June 2022

Time: 10am – 1pm

Venue: Batemans Bay Hospital / Peppertree Lodge, Queanbeyan Hospital  
Campus

# Minutes for disclosure

### In Attendance

Beth Hoskins, Interim Chair

Dr Allan Hawke, Board Chair (TC) from  
10.30am

Leanne Barnes OAM PSM, Board Member  
(TC)

Terry Clout PSM, Interim Deputy Chair

Dr Ken Crofts, Board Member

Narelle Davis, Board Member (TC)

Dr Duncan MacKinnon, Board Member

Lana Callaghan, Board Member

Geoffrey Kettle, Board Member (TC)

Margaret Lyons, Board Member

(TC) – Attendance via teleconference

Margaret Bennett, Chief Executive

Fiona Renshaw, Executive Director Operations

Damien Eggleton, Director Mental Health Alcohol and Other Drugs  
(TC)

Virginia Boyd, District Director People and Wellbeing

Sarah Wallace, Director Finance and Performance

Alison Broadbent, Director Clinical Governance

Lou Fox, District Director Integrated Care and Allied Health/COVID-  
Coordinator

Julie Mooney, Director Nursing, Midwifery and Strategic Projects

Dr Liz Mullins, District Director Medical Services

Jac Ducat, Chief Information Officer (TC)

Sarah Galton, General Manager Corporate Services (TC)

### Apologies

Dr Judy Toman, Chair Medical Staff Executive Council

### Secretariat

Karen Clark, Executive Officer

<b>Item 1</b>	<b>Welcome and Apologies</b>
<b>Item 1.1</b>	<b>Welcome</b>

The meeting was declared open at 10.05am.

The Interim Chair acknowledged the traditional custodians of the lands encompassed by Southern and noted the significance of Reconciliation week.

The Interim Chair also mentioned the significance of The Secretary's formal apology, on behalf of NSW Health, to the Stolen Generation which occurred last 26 May 2022.

The Interim Chair noted the Chair's leave of absence.

The Interim Chair recognised and appreciated those Board members able to travel to Batemans Bay to meet with staff, members of the Aboriginal Health team and members of the Community Consultation Committee.

#### **Item 1.2 Conflict of Interest Declarations**

No updates were noted.

#### **Item 2 Confirmation of Previous Minutes**

##### **Item 2.1 Confirmation of Minutes of Meeting on 5 May 2022**

The Minutes of the Board meeting held on 5 May 2022 were accepted as a true and accurate record.

##### **Item 2.2 Minutes for Disclosure of 5 May 2022**

The Minutes for disclosure of the Board meeting held on 5 May 2022 were accepted as a true and accurate record.

#### **Item 3 Actions from Previous Meetings**

##### **Item 3.1 Action List**

The Board reviewed the outstanding action list.

#### **Item 4 Leadership**

##### **Item 4.1 Chief Executive Report**

The CE provided an overview of key District issues.

The CE noted development of the Rural Health Plan, with the consultation framework about to be released.

The Rural Health Inquiry findings and timeline were tabled. Opportunity now for the Board and Executive to provide feedback to inform the Rural Health Plan through a facilitated session.

Winter service planning is underway with a further presentation provided at agenda item 7.5.

The face to face Leadership forum was held 1 June 2022. The CE noted that this was a positive session with engagement by around 100 leaders from across the District.

Executive staff in attendance reflected on the important discussions about practical application of the Elevate principles had at the Leadership Forum.

The Board Chair joined the meeting at 10.30am.

##### ***Operations update:***

EDO spoke about MOH focus on Transfer of Care across the State. The District are managing and reporting daily to MOH.

CIO spoke about cyber security risk and the emerging threat, Follina. Advice about the risk is being sent to all staff. eHealth are managing the threat.

##### ***Integrated Care***

First 2000 days funding has been secured to support the program across the District. Transition of Reverse Osmosis at Queanbeyan Renal Unit has been completed.

DDIC also noted the progress of the Community Health Review, with Part A completed and available for comment.

##### ***Mental Health Alcohol and Other Drugs***

On 17/18 May, the District hosted the NSW Aboriginal Health Mental Health and Workforce forum which was attended by over 200 people and a very worthwhile event.

The District have received notification that Toward Zero Suicides funding is now recurrent. This will support recruitment as the positions will now be permanent.

The District have deployed Mental Health disaster recovery staff to support the flood recovery effort at Lismore.

### ***Finance and Performance***

Focus on planning activities for next financial year.

Developing an NWAU efficient plan in consultation with other Districts to identify and adopt best practice.

Focus on bottom-up budget build, with support from MOH about financial recovery.

Revaluation of assets has been completed.

Purchasing agreement discussions held with MOH in May 2022.

### ***Nursing, Midwifery and Strategic Projects***

Telestroke is now live at sites with a process in place to ensure all cases are reviewed. The District is working with ACI to refine and make improvements.

Applications for up to five midwifery scholarships are currently being negotiated with MOH.

A fire and rescue trial was held at Queanbeyan hospital last month involving a range of other agencies.

### ***Clinical Governance***

92 applications have been received for the 2022 Quality Awards.

The District is meeting the KPI for reporting on serious incidents, with a new process in place to ensure compliance.

### ***People and Wellbeing***

Development of the Workforce Plan framework is progressing and will be presented to the next People and Wellbeing Committee meeting.

### ***Media and communications***

Looking at community engagement links to patient experience to bring to the Board in the coming months.

#### **Item 4.2 Interim Board Chair update**

The Interim Chair acknowledged all finalists, and the winners of the 2022 NSW Health Awards for the project "Keeping pregnant women healthy".

#### **Item 5 Accountability**

##### **Item 5.1 Medical and Dental Appointments Advisory Committee**

Noted.

##### **Item 5.2 Health Care Quality Committee (HCQC)**

No May meeting minutes or report were tabled.

##### **Item 5.3 Audit and Risk Committee Meeting**

Noted.

##### **Item 5.4 Performance Committee**

Noted.

##### **Item 5.5 People and Wellbeing Committee**

No May meeting was held.

##### **Item 5.6 Community Engagement Committee**

No May meeting was held.

<b>Item 5.7</b>	<b>Aboriginal Health Committee report and minutes</b>
No May meeting was held.	
<b>Item 5.8</b>	<b>Finance and Recovery report</b>
Noted.	
<b>Item 6</b>	<b>For Discussion / Endorsement</b>
<b>Item 6.1</b>	<b>Action item 08/2022 – Draft Board Charter</b>
A draft Board Charter was reviewed and endorsed by Board Members, with the Board Sub-Committee structure graphic to be moved to the second page.	
<b>Item 7</b>	<b>Presentations</b>
<b>Item 7.1</b>	<b>Patient story – Patient and consumer engagement update</b>
An overview of the Aunty Jean’s program was provided and noted by the Board. Collection of patient reported measures supports the connection with patients, to connect and support people to navigate the system.	
<b>Item 7.2</b>	<b>Accreditation preparedness update</b>
DDCG provided an update on accreditation. Accreditation updates will continue to be provided at each Board meeting.	
<b>Item 7.3</b>	<b>Theatre efficiency update and forward direction</b>
The CE introduced consultant Denis O’Leary who provided a presentation on the surgery services optimisation program he has been leading across the District.	
This work is data driven, with a focus on financial literacy. Examples were provided of reports that have been developed to track surgical performance. The work is embedding standard systems and processes for the District with the aim of building capacity and capability.	
<b>Item 7.4</b>	<b>COVID-19 response and vaccination update</b>
DDIC provided an update on both COVID-19 and Influenza.	
Free Flu shots announced 1 June 2022.	
Looking at capacity to have external providers also swab for influenza.	
The COVID Virtual Care team has been expanded to support people at home with influenza, exacerbation of COPD, CHF, diabetes as well as COVID-19. This is linked to the Winter Strategy, aiming to keep people supported at home and reduce the reliance (where clinically appropriate) on inpatient hospital beds	
<b>Item 7.5</b>	<b>Winter Planning</b>
EDO provided a Winter Planning update for the period 1 July 2022 to 30 of September 2022, detailing coordinated activities across SNSWLHD.	
<b>Item 8</b>	<b>For Information Only</b>
<b>Item 8.1</b>	<b>Board Correspondence summary</b>
Noted.	
<b>Item 8.2</b>	<b>Health Infrastructure and Capital Works update</b>
An overview of capital works projects at Cooma, Eurobodalla and Goulburn was provided.	
<b>Item 8.3</b>	<b>Elevate update</b>
Noted.	
<b>Item 8.4</b>	<b>Board Member Claim form – April to June 2022</b>
Board members were asked to complete, sign and return to the Secretariat for processing.	

<b>Item 8.5</b>	<b>Action 24/2022 – Rural Health Plan update</b>
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Noted.

<b>Item 8.6</b>	<b>Action 29/2022 – Delegate/Delegate review update and MOC change status</b>
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Noted.

<b>Item 8.7</b>	<b>Action 30/2022 – Cyber risks review update</b>
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To be carried over to July 2022 meeting.

<b>Item 8.8</b>	<b>Proposed Goulburn Private Hospital</b>
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Noted.

<b>Item 8.9</b>	<b>Recommendations from Rural Health Inquiry</b>
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Noted.

<b>Item 8.10</b>	<b>Taskforce updates</b>
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Noted.

<b>Item 9</b>	<b>Business without notice</b>
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Nil.

<b>Item 10</b>	<b>Meeting Close</b>
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The meeting closed at 12.40pm

**Date of Next Meeting:** Thursday, 7 July 2022 at Queanbeyan.